

DATA FOR SALE OF FILM FOOTAGE IN DIGITAL FORMAT FOR INDIA/ABROAD
PER SEC

Sr. No.	CATEGORY	FOR FILM MADE IN INDIA	FOR FILM MADE ABROAD
		RATES PER SEC.	RATES PER SEC.
(A)	<u>Picture Portion</u> For use in Documentary & Short films	Rs.154	Rs.177
(B)	For use in Feature Film / TV Serial & Telefilms/Ad-Film/Corporate Film	Rs.185	Rs.213
(A)	<u>Sound Portion</u> For use in Documentary & Short Films	Rs.70	Rs.81
(B)	For use in Feature Film / TV Serial & Telefilm	Rs.84	Rs.97

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PER SEC.

(A)	<u>Picture Portion</u> For use in Documentary & Short films	Rs.219	Rs.252
(B)	For use in Feature Film / TV Serial & Telefilms/Ad-Film/Corporate Film	Rs.263	Rs.303
(A)	<u>Sound Portion</u> For use in Documentary & Short Films	Rs.84	Rs.97
(B)	For use in Feature Film / TV Serial & Telefilm	Rs.101	Rs.116

(ANIL KUMAR N.)
OFFICER IN CHARGE OF DISTRIBUTION

Dated the.....

To
The Officer in Charge of Distribution,
Films Division,
Government of India,
24-Dr. G. Deshmukh Marg,
MUMBAI- 400 026.

Subject :- Purchase of DVDs for home viewing

Sir,

I would like to purchase the following DVDs for personal home viewing and hereby agree to the following conditions:

Rights of the Producer, i.e. Films Division reserved. This Video tape is strictly for home viewing only. Any use of this video tape for Public Exhibition will constitute an offence punishable under Cinematograph Act, 1952 and as amended from time to time. The DVD will not be resold, loaned or duplicated. I hereby give an undertaking that if this tape has been found utilized for any purpose other than for which I have purchased, any legal action what-so-ever can be initiated against me under Copyright Act. I agree to pay the cost of the DVDs in full, in advance and agree that if the DVDs are not picked up by me in 30 days time, the advance payment will not be refunded to me.

SR. NO.	NAME OF THE FILMS	NO. OF DVD	REMARKS

Thanking you,

Yours faithfully,

Name, Address, Mobile No. & email ID:-

No.STK/TRNS/ / 2 /SL
APPLICATION FORM FOR SUPPLY OF FILM FOOTAGE

Separate application / requisition to be used for each Production for which footages are required

FROM :-

DATED THE :-

TELEPHOE NO./MOBILE NO./FAX NO. _____

Email id _____

**To:- THE DIRECTOR GENERAL,
FILMS DIVISION, MINISTRY OF INFORMATION & BROADCASTING
GOVERNMENT OF INDIA, 24-DR. G. DESHMUKH MARG,
MUMBAI – 400 026.**

Sir,

The undersigned would like to procure the following stock footage in celluloid (35mm)/digital format from the Films Division, Ministry of Information & Broadcasting.

+

+

PARTICULARS OF THE
FOOTAGE

+

+

+

+

The footages mentioned above are required for use in title _____ which is a Documentary/Short film/Feature Film/Television Serial/Tele Film/Ad-Film/Corporate Film/Television News Programme others..... (please specify) being produced in India/Abroad. .

We agree not to use the stock footages in any other production except the one mentioned above.

We have read and understood the conditions laid down, as in the attached Form 'A' regarding the supply and use of the footage and we agree to abide by these conditions. The royalty price quoted in the attached form 'B' is acceptable to us and the acceptance of the said conditions is signified by the signature below.

We will give due acknowledgement to Films Division in the credit titles in support of supply of required footage to complete the production.

SIGNATURE
NAME OF THE APPLICANT (IN BLOCK LETTER)

**CONDITIONS OF THE SUPPLY OF STOCK FOOTAGE BY THE FILMS DIVISION,
GOVERNMENT OF INDIA**

The stock footage will be supplied by the President of India (hereinafter called the Films Division) only on receipt of a signed application (in duplicate) prescribed for the purpose.

2. (a) Application for stock footage of less than 20 Secs. in length will not be entertained;
(b) If footage/sound exceeding 300 Secs are required for any one film production either at a time or on various occasions, special conditions may be prescribed.
(c) After short listing the footages, the length and sound details (for 35mm) / time code (for digital/video) duly signed by the Librarian (Films) / Digital library/Video Maintenance Section should be submitted to the Sales Section.
(d) Digital media (Hard disk/DVC PRO/Digi Beta etc) should be brought by the applicant for transfer of material.
(e) Transfer charges will be borne by the applicant.
(f) At the time of transfer of footage, the applicant should give in writing (on Letter Head) that, the footage purchased by them is _____ sec. (with/without sound) and it will be for one time use only.
(g) If after selection of footage due to some reasons the applicant wish to cancel the order, a letter should be given on their letter head with a valid reason.
3. 35 mm Prints of the Stock footage will be prepared/transfer of footage in digital format will be allowed only on receipt of full payment in advance by DD in favour of Accounts Officer, Films Division, Mumbai.
4. The Films Division reserves the right to refuse sale of any footage required by an applicant without assigning any reasons whatsoever.
5. The Copyright of the footage remains vested in the Films Division and the footage supplied shall be used by applicant only in the production mentioned in the application. The footages are not to be re-sold / loaned / transferred / disposed off or used for any other production or in any other manner what so ever.
6. The stock footage once sold will not be taken back by the Films Division for any reason what-so-ever, nor will the cost be refunded. No refund will be given in cases where the footage have been ordered but not taken delivery of by the applicants.
7. The footage will be supplied at the rates prescribed from time to time.
8. The Films Division reserves the rights to change, modify or alter any of the condition(s) at their discretion without assigning any reason thereof.
9. The Films Division shall be at liberty to supply identical stocks footage to any other person(s) and the supply of stock footage to applicant does not confer any exclusive rights to them in respect of the use of the footage such supplied.
10. The Films Division reserves the right to view the film/programme in which the footages have been used prior to its non-theatrical/theatrical/television/satellite exhibition to ensure the proper use of footage. In case footages are to be used in production abroad the same will be supplied after getting the Ministry of External Affairs' NOC.
11. In addition to cost of stock footage, VAT @ 12.5% will be charged extra (or at the rates prescribed by the Government from time to time).

PROCEDURE FOR SUPPLY OF STOCK FOOTAGE

On receipt of the application (which is to be submitted to the Officer-in-charge of Distribution) , the Films Division will search for the footage and inform the applicant about its availability . Within seven days of receipt of this information, the applicant may contact Librarian (Films)/Digital Library of Films Division, for selection of shots (this should be done by prior appointment so that the material can be kept ready). For purpose of selection print(s)/DVD will be shown on the interline or monitor without any charge. After the footages have been threaded/identified, the applicant will have to pay the cost of footage at the prescribed rates within three days, so that the prints may be ordered/digital transfer approved. In case of transfer on digital format the applicant may get the same done at his/her cost. If the cost of footage is not paid within the time limit mentioned above or within the extended date (if agreed to by the Films Division), it will be presumed that the applicant is not interested in acquiring the footage. In case the sale of footage is cancelled by the applicant after processing the file, a letter of cancellation should be given by the applicant.

I/We agree to the above conditions.

**OFFICER IN CHARGE OF DISTRIBUTION
For Director General, Films Division**

SIGNATURE OF THE APPLICANT(s)

ON APPLICANT'S LETTER HEAD

STOCK FOOTAGE UTILISATION CERTIFICATE

This is to certify that we

M/s.....

.....

..... (Address) have used Films Division footage as per details given below:

Name of FD INR/ Film/Films
.....

Colour.....Sec.

Sound.....Sec.

Payment made to Films Division Rs.

Dt.

Category: Documentary/Short film/Feature Film/T.V. Serial/Tele Film / Ad-Film/Corporate Film/News programme/any other (specify.

Title of the Production:.....

The usage is specific to the above title and for one time only.

(Signature)

Place:_____

Date:_____

