From :
…….
……
……
…….

Dated the ……

To,
The Director General,
Films Division,
Ministry of Information & Broadcasting,
Government of India,
24-Dr. G. Deshmukh Marg,
Mumbai- 400 026.

PRE-RECEIPTED BILL

PARTICULARS	AMOUNT(Rs.)
Film- …….	
Refund of Security deposit	` ……/-
Total	` ……/-

(Rupees …….. only)

(Cheque /DD may be drawn in favour …….)

RECEIPT

Received from the Director General, Films Division Mumbai-400 026 a sum of ` ……/- (Rupees …….. only). The receipt is valid subject to realization of the cheque or demand draft.

Signature

N.B.

a) Original copy of the bill must be signed on 1 rupee revenue stamp.
b) The bill must be submitted in triplicate.
c) Bill may be neatly typed on Letter Head.