

No.D-21014/27/2011-S

Dated the 30<sup>th</sup> Jan., 2013

To,

**Subject:- Comprehensive AMC of Video Equipment available in Films Division, Mumbai.**

Sir,

This is to inform you that the following equipment are purchased from your company and the same are to be entered in Comprehensive Annual Maintenance Contract :-

Sr.No.	Model No. and Sr.No. of the equipment	Date of purchase / installation	Location
1.	Panasonic multi format D5-SD/HD Recorder, Model No.AJ-HD3700B, Sl.No.D8TMA0124	30.3.2011	Editing Video Section, 8 <sup>th</sup> Floor, IInd Phase Building
2.	Panasonic DVCPRO Digital Video Cassette Recorder, Model No.AJ-SD93E, Sl.No.C7TRB1309R	09.04.2007	Editing Video Section, 8 <sup>th</sup> Floor, IInd Phase Building

2. You are, therefore, requested to depute your Engineer in consultation with Shri R.G.Khanvilkar, Editor In-Charge (Video) of this Division on Tel. No.23510461 Extn. No.608 immediately to inspect the abovementioned equipment available in this Division. You are also requested to kindly send us the quotation/estimate including taxes if any, in sealed cover towards Comprehensive Annual Maintenance Contract after inspection of the equipment. The sealed quotation/estimate should reach Films Division, Stores Section, 2<sup>nd</sup> floor, 1<sup>st</sup> Phase Building, 24-Dr.G.Deshmukh Marg, Mumbai-400026.

3. You should have VAT, PAN and Service Tax Registration Nos. which is applicable in this case while submitting the quotation/estimate.

Yours faithfully,

**( A.Subramanian )**  
Asstt. Administrative Officer  
For Director General

