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SUBJECT :- LIMITED BID NOTICE FOR PROCUREMENT OF CLEANING AND DETECTING MACHINE FOR SP BETA & DIGI BETA TAPES FOR DIGITAL LIBRARY SECTION

The Director General, Films Division, Ministry of Information and Broadcasting, Government of India, 24-Dr. Gopalrao Deshmukh Marg, Mumbai – 400 026 invites sealed bids from reputed firms/suppliers from suppliers for **procurement of cleaning and detecting machine for SP Beta & Digi Beta tapes for digital Library section.**

The detailed specifications of the Cleaning and detecting machine for SP beta & digi beta Tapes may please be seen at **Annexure-I.**

For details please visit our Official Website www.filmsdivision.org

2. The firms/suppliers/proprietors interested to supply the requisite as mentioned in Annexure-I, can visit Films Division for clarification/specification, on any working days viz. Monday to Friday from 11.00 am to 5.00 pm (except holidays) in the office of Films Division, Ministry of Information and Broadcasting, Government of India, 24-Dr. Gopalrao Deshmukh Marg, Mumbai – 400 026. The details of this bid notice including specifications of the Checking and cleaning machine for SP Beta & Digi Beta tapes are available on the official website of Films Division i.e. www.filmsdivision.org

3. The bid should consist of the following documents:

- i) Profile of the company along with copies of PAN, TIN and VAT Certificates.
- ii) Earnest Money in the specified format
- iii)) A sealed cover super scribed "Technical Bid" containing detailed technical specifications of the offered product in the specified format in **Annexure-I**, along with any other brochure, catalogues, documents etc. **BUT NOT CONTAINING ANY PRICE INFORMATION ABOUT THE PRODUCTS OFFERED.**
- iv) A sealed cover super scribed "Financial Bid" containing the price schedule in **Annexure-II**, duly filled in with all commercial details of the bid along with bid No., bid opening date etc.

4. All the above documents should be self attested by an authorized signatory of the bidder and should be on the letter head of the bidder. All the above items should be placed in a cover superscribed "Bid for procurement of Checking and cleaning machine for SP Beta & Digi Beta tapes for digital Library section.

The outer cover should bear the bid number and date of closing/opening prominently underlined along with the address of this office but should not bear any information about the bidder or any identifiable mark on the outside.

5. The bid addressed to The Director General, Films Division, Mumbai should be dropped in drop box kept at the main gate of Films Division, No. 24-Dr.G. Deshmukh Marg, Mumbai-400 026 up to **1.00 p.m. on 01.03.2013.** All outstations bids, if sent by post, should be sent under registered cover. This Organization will not be responsible for the loss of bid or for delay in postal transit. Bidders are advised in their own interest to ensure that their offer reaches this office well before the closing date and time of the bid as the offers received after the closing date and time of the bid will not be considered. The technical bids will be opened at **3.00 P.M.** on the closing date in the presence of the bidders or their representatives who may be present.

6. The bidder except those who are registered with the Central Purchasing Organization, National Small Industries Corporation (NSIC) must enclose with the Bid an Earnest Money (Bid Security) for Rs.30,000/- in the form of either cross Demand Draft, Fixed Deposit Receipt, Banker's Cheque (Pay Order) or Bank Guarantee from any of the Commercial Bank drawn in favour of "Accounts Officer, Films Division, Mumbai" valid for a period of 45 days beyond

the final bid validity period. The final bid validity period is 90 days. The Bid which is not accompanied by Earnest Money will not be considered.

7. The Earnest Money (Bid Security) may be forfeited by Films Division in the following events :-

- i) If bid is withdrawn during validity period or any extension thereon.
- ii) If bid is varied or modified in a manner not acceptable to this organization during the validity period or any extension thereof.
- iii) If a bidder whose bid has been accepted but fails to furnish the performance security deposit, performance bank guarantee within 30 days of acceptance of bid.

8. The Earnest Money (Bid Security) of unsuccessful bidders will be returned on finalisation of bid. The Earnest Money of successful bidder will be returned on receipt of performance security deposit/bank guarantee.

9. All leviable taxes/duties, including Sales Tax, Value Added Tax and Service Tax etc., if any may be mentioned separately. If these details are not indicated, it will be assumed that the rate is inclusive of all the taxes excluding Octroi.

10. The successful bidder will furnish a performance Security Deposit at the rate of 10% of the value of the total equipment in the form of Demand Draft/ Pay Order or Fixed Deposit Receipt or Bank guarantee from any commercial Bank drawn in favour of "Accounts Officer, Films Division, Mumbai" within 30 days of the receipt of supply order. The Performance Security Deposit will remain with the Films Division, till the warranty period of the equipment is covered.

11. The successful bidder will be required to supply the Checking and cleaning machine for SP Beta & Digi Beta tapes within 2 weeks of the placement of order.

12. There shall be no negotiations in general. Even in exceptional circumstances, negotiations will be carried out only with the lowest evaluated responsive bidder.

13. The full and final payment will be made/released only after the supply of the printer and duplicator and satisfactory installation of the printer and duplicator. No advance payment will be made under any circumstances.

14. The supplier should offer a minimum warranty period for **12 months** for the equipments from the date of its supply or manufacturers warranty which ever is more.

15. The Bidder has to submit a certificate from the original Manufacturer certifying them as authorized dealers in India for the equipment mentioned in the tender notice.

16. Right to accept, reject, split the entire Bid or any part thereof without assigning any reason rests with the Director General, Films Division, Mumbai and his decision in this regard is final and binding.

17. Income Tax or any other taxes will be deducted from the bill at source as per Government orders.

18. Any disputes arising out of the bid notice, process and finalisation of this bid shall be subject to jurisdiction of the High Court of Mumbai.

Yours faithfully,

(A.Subramanian)
Asstt. Administrative Officer
for Director General

Encls. : As above.

Technical Bid for Betacam Cleaning and Detecting Machine

Technical Specification Required	Technical Specification offered with Equipment Brand, model No and other relevant particulars
<p>Main Features of the Machine:</p> <ul style="list-style-type: none">- Cleans- Recycles- Finds Tape Damage- Eraser - An optional erase module provides complete full width erasure of recorded signal from Betacam oxide, Betacam SP and Digital Betacam tapes when selected. This erasure is better than most bulk degaussers. <p><u>Technical Specifications:</u></p> <ul style="list-style-type: none">• Cassette Sizes - Automatically senses standard or large size Betacam SP, Betacam and Digital Betacam cassettes.• Detection System - Multiple detector elements scan the tape and reliably locate transverse wrinkles, creases, edge damage, and longitudinal creases. Does not affect recorded signals.• Cleaning System - Cleaning modules (two on the recording side and one on the back side) to use specially formulated wiping tissues that safely remove all loose oxide particles and dust from tape surfaces.• Burnishing System - Burnishing posts polish the tape's recording surface in both forward and rewind directions.• Electronics - All solid-state circuitry, including microprocessor based "smart" transport control system. Electronic sensors continuously monitor tape speed and tension to ensure gentle tape handling.• Diagnostics - Monitors status of tape transport and detection systems and provides front panel diagnostic displays.• Process Time: 25x Play Speed• Throughput: 20 Beta tapes per hour• Drive Speed: 120 ips• TWO year warranty• Media Processed:<ul style="list-style-type: none">• Betacam SP• Digital Betacam	

Authorised Signatory

Annexure-II

Financial Bid for Betacam Cleaning and Detecting Machine

Technical Specification offered	Cost offered in Indian Rupees inclusive of all taxes
Equipment Brand, model No and other relevant particulars	

Authorised Signatory