

To,

**Subject: Tender for AMC for & E-mail server**

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Sir,

This is with reference to earlier tender notice No. F-14011/5/2011-Pub. Dated 5<sup>th</sup> March, 2012 on the subject cited. Films Division invites bids for the work of AMC and E-mail server for one year 2013-14, i.e. the broad terms of the invitation are as follows:

**1(b) Rate for e-mail server space 5GB on dedicated pipe & AMC for three year with the following:**

- 1) Mail Box Control Panel
- 2) Web based messages
- 3) Unlimited e-mail creations
- 4) Mail Client like Outlook / Thunder bird / i-phone configurations
- 5) Red Hat Lines ES 3.0Fedura Cole 4.0

3) Firms are to undertake service and upkeep of the software and products free of cost for one year and have to indicate their minimum maintaining charges for one year.

4) The annual maintenance contract should cover maintenance of E-mail server on 5GB dedicated pipeline.

5) Firms should be either based at Mumbai or having workshop/Lab at Mumbai. Firms should have the required wherewithal / experience to carry out the work satisfactorily.

6) Firms should have a detailed online Media processing workflow management software and should have previous experience working on Media IT projects.

7) Discount on overall rates, if any, may also be specified in the tender separately.

8) The contract will be awarded to the firm after carrying out inspection and verification of Technical expertise and ascertaining the capability of the firms and experience of the E-mailing work by the Director General

9) EMD @ 2% of amount quoted should be enclosed in the form of DD or Banker's Cheque payable at Mumbai, issued in favour of Accounts Officer, Films Division, Mumbai. The successful bidder has to submit Security Deposit @ 10% of bid amount before the work is assigned.

10) Permanent Account Number, Service Tax Registration Number and TAN Numbers are mandatory to accept the Technical & Financial bids.

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11) EMD should be kept with Financial bid only and not with Technical bids.

The interested firms may send their tender indicating Technical Bid and Financial Bid in Separate cover duly sealed. Financial Bid will be opened only if Technical Bid is found satisfactory in conformity with specifications and other terms and conditions mentioned above.

The tenders should be on LETTER HEAD of the tendered in SEALED COVER (Waxing seal etc) in double cover and marked: "TENDER FOR AMC & E-MAIL SERVER" Due on **24<sup>th</sup> June, 2012.**

The Tenders address to the Director General, Films Division, Govt. of India, 24- Dr. G. Deshmukh Marg, Mumbai – 400 026 and submitted by on or before **5<sup>th</sup> June, 2013** upto 1.00 p.m. in General – II Section, 3<sup>rd</sup> Floor, 1<sup>st</sup> Phase Building, Films Division, Govt. of India, 24-Dr. G. Deshmukh Marg, Mumbai – 400 026. The quotation will be opened at 3.00 p.m. on the same day in the cabin of Nodal Officer (IT), 2<sup>nd</sup> Floor, 2<sup>nd</sup> Phase Building, Films Division, Mumbai. The quotation received after the due date and time and incomplete quotation will not be considered. The department shall not be responsible for delay, loss or non-receipt of quotation / tender by post.

Yours faithfully,

Yours faithfully,

**(M. Mathialagan)**  
**Director & Nodal Officer (IT)**