

SUBJECT :- OPEN BID NOTICE FOR PROCUREMENT OF SOUND RECORDING EQUIPMENTS ALONGWITH ACCESSORIES FOR SURROUND SOUND EFFECTS LIBRARY.

The Director General, Films Division, Ministry of Information and Broadcasting, Government of India, 24-Dr. Gopalrao Deshmukh Marg, Mumbai – 400 026 invites sealed bids from reputed firms/suppliers in two bid system i.e. Technical and Financial Bid from suppliers for **procurement of Sound recording equipment along with accessories for Surround sound effects library**. The equipment set is proposed to be used for recording ambient surround sound, indoor as well as outdoor, in at least 5.1 surround mode, to create a library of sound effects for use in making films. Films Division proposes to buy **3 sets** of such equipment, which is liable to change as per requirement of the Division. The detailed specifications of the sound recording equipment may please be seen at **Annexure-I, II, III**.

For details please visit our Official Website www.filmsdivision.org

2. The firms/suppliers/proprietors interested to supply the requisite Sound recording equipment along with accessories for Surround sound effects library as mentioned in Annexure-I, II, III, can visit Films Division for clarification/specification, on any working days viz. Monday to Friday from 11.00 am to 5.00 pm (except holidays) in the office of Films Division, Ministry of Information and Broadcasting, Government of India, 24-Dr. Gopalrao Deshmukh Marg, Mumbai – 400 026. The details of this bid notice including specifications of the equipment etc. are available on the official website of Films Division i.e. www.filmsdivision.org

3. The bid should consist of the following documents:

- i) Profile of the company along with copies of PAN, TIN and VAT Certificates and authorization certificates of principals.
- ii) Earnest Money in the specified format
- iii) A sealed cover super scribed "Technical Bid" containing detailed technical specifications of the offered product in the specified format (Annexure-I,II, III) along with any other brochure, catalogues, documents etc. BUT NOT CONTAINING ANY PRICE INFORMATION ABOUT THE PRODUCTS OFFERED.
- iv) A sealed cover super scribed "Financial Bid" containing the price schedule (Annexure-IV,V,VI) duly filled in with all commercial details of the bid along with bid No., bid opening date etc.

4. All the above documents should be self attested by an authorized signatory of the bidder and should be on the letter head of the bidder. All the above items should be placed in a cover superscribed "Bid for procurement of **Sound recording equipment along with accessories for Surround sound effects library**". The outer cover should bear the bid number and date of closing/opening prominently underlined along with the address of this office but should not bear any information about the bidder or any identifiable mark on the outside.

5. The bid addressed to The Director General, Films Division, Mumbai should be dropped in drop box kept in the cabin of Shri A. Subramanian, Asstt. Administrative Officer, Room No.503/I, Films Division, 5th floor, 1st Phase Building, 24-Dr.G. Deshmukh Marg, Mumbai-400 026 up to **1.00 P.M. on 29/11/2013**. All outstations bids, if sent by post, should be sent under registered cover. This Organization will not be responsible for the loss of bid or for delay in postal transit. Bidders are advised in their own interest to ensure that their offer reaches this office well before the closing date and time of the bid as the offers received after the closing date and time of the bid will not be considered. The bids (Technical Bids) will be opened at **3.00 P.M.** on the closing date in the presence of the bidders or their representatives who may be present.

6. The bidder except those who are registered with the Central Purchasing Organization, National Small Industries Corporation (NSIC) must enclose with their Technical Bid an Earnest Money (Bid Security) for Rs.40,000/- in the form of either cross Demand Draft, Fixed Deposit Receipt, Banker's Cheque (Pay Order) or Bank Guarantee from any of the Commercial Bank drawn in favour of "Accounts Officer, Films Division, Mumbai" valid for a period of 45 days beyond the final bid validity period. The final bid validity period is 90 days. The Bid which is not accompanied by Earnest Money will not be considered.

7. The Earnest Money (Bid Security) may be forfeited by Films Division in the following events :-
 - i) If bid is withdrawn during validity period or any extension thereon.
 - ii) If bid is varied or modified in a manner not acceptable to this organization during the validity period or any extension thereof.
 - iii) If a bidder whose bid has been accepted but fails to furnish the performance security deposit, performance bank guarantee within 30 days of acceptance of bid.

8. The Earnest Money (Bid Security) of unsuccessful bidders will be returned on finalisation of bid. The Earnest Money of successful bidder will be returned on receipt of performance security deposit/bank guarantee.

9. All livable taxes/duties, including Sales Tax, Value Added Tax and Service Tax etc., if any may be mentioned separately. If these details are not indicated, it will be assumed that the rate is inclusive of all the taxes excluding Octroi.

10. In case of any doubts/clarification on Technical Specifications in Annexure-I & II,III the same may be brought to the notice of the undersigned before submitting the bid for taking necessary action in the form of having a pre-bid conference at Films Division on **19/11/2013 at 16.00 Hrs.**

11. At the first instance the Technical bids will be opened by the Department and the same will be evaluated by the Competent Committee or Authority. The bidder will be expected to arrange a demonstration/presentation of the products offered. At the second stage, Financial bids of only the Technically acceptable offers will be opened for evaluation and ranking before awarding the contract.
12. The successful bidder will furnish a performance Security Deposit at the rate of 10% of the value of the total equipment in the form of Demand Draft/ Pay Order or Fixed Deposit Receipt or Bank guarantee from any commercial Bank drawn in favour of "Accounts Officer, Films Division, Mumbai" within 30 days of the receipt of supply order. The Performance Security Deposit will remain with the Films Division, till the warranty period of the equipment is covered.
13. The successful bidder will be required to supply the equipment within 4 weeks of the placement of order.
14. There shall be no negotiations in general. Even in exceptional circumstances, negotiations will be carried out only with the lowest evaluated responsive bidder.
15. The full and final payment will be made / released only after the supply of the equipment and satisfactory installation of the equipment. No advance payment will be made under any circumstances.
16. The supplier should offer a minimum warranty period for **12 months** for the equipments from the date of its supply.
17. Right to accept, reject, split the entire Bid or any part thereof without assigning any reason rests with the Director General, Films Division, Mumbai and his decision in this regard is final and binding.
18. Income Tax or any other taxes will be deducted from the bill at source as per Government orders.
19. Any disputes arising out of the bid notice, process and finalisation of this bid shall be subject to jurisdiction of the High Court of Mumbai.

Yours faithfully,

(Viplove Rai Bhatia)
Director
for Director General

Encls.: As above.

Copy to Nodal Officer (IT), Films Division, Mumbai for information and necessary action. It is requested that the bid may uploaded on official website of the Films Division and copy of the same may be sent to this section for records.

(Viplove Rai Bhatia)
Director
for Director General

Format for Technical BidTECHNICAL REQUIREMENTS AND SPECIFICATIONS FOR SURROUND SOUND EFFECTS LIBRARY

SR.NO.	ITEMS	MINIMUM ACCEPTABLE SPECIFICATION	TECHNICAL SPECIFICATION OFFERED BY BIDDER
1.	MICROPHONE	<u>Type:</u> 5.1 Surround microphone <u>Directional characteristics:</u> Multi-directional <u>Frequency range:</u> L,C,R,LS,RS:20Hz to 20kHz LFE:20Hz to 120Hz <u>S/N ratio(A-weighted),re.1kHz at 1pa(94dB):</u> LCR:Typ76db(A) LS,RS:Typ74dB(A) <u>THD:</u> 123dB SPL peak (<1%THD) <u>Dynamic range:</u> L,C,R,LS,RS:103dB, LFE:100 Max SPL, peak before clipping: 136dB <u>Output impedance:</u> 50 ohm <u>Power supply:</u> 48V Phantom power supply	
2.	MICROPHONE ACCESSORIES (Optional)	1.Wind jammer/screen 2.Outdoor cover 3.Microphone stand 4.Hand grip 5.Boom pole telescopic extended length 6' or more. 6. softie long fur 7. 6 to 10 meter extension cable for the microphone	

Note: Bidder to supply make and model for each accessory which is not a part of package supplied with microphone.

SR.NO.	ITEMS	MINIMUM ACCEPTABLE SPECIFICATION	TECHNICAL SPECIFICATION OFFERED BY BIDDER
1.	MULTI TRACK DIGITAL AUDIO RECORDER	<p>Analog input: Minimum 6 mic/line inputs using XLR and / or TA3 connectors. Selectable 48V phantom power supply</p> <p>Data storage: Internal hard drive, SATA interface,FAT32 volume,150GB CF slot with UDMA support for removable secondary recording medium. File transfer between all available storage volumes Recording to HD,CF, external fire wire drives, or any combination.</p> <p>File formats: Broadcast wave format(.wav),mono or poly files, uncompressed PCM audio</p> <p>Bit rate: 16 to 32</p> <p>Sampling rate selection: 32 kHz to 192 kHz.</p> <p>External data: Compatible for windows and Mac-in tosh 1349a (Fire wire 400), 1349b (Fire wire 800), And USB2.0 or USB3.0 ports for high-speed data transfer to Computers and external drive connectivity.</p> <p>Time code/Word clock: Selectable with industry standard Word clock input and output, with tri level video sync input.</p>	

		<p>Powering: Rechargeable LI-ION batteries. With back-up for minimum 4 hours.</p>	
2.	<p>MULTI TRACK DIGITAL AUDIO RECORDER</p> <p>ACCESSORIES</p> <p>(Optional)</p>	<ol style="list-style-type: none"> 1. production case with removable dividers and pouches to hold the recorder input controllers and batteries cables and all the kits. 2. extra battery backup with power supply 3. minimum 8 input fader control/mixing surface for the multi track recorder 4. CF card 	

Annexure: III

SR.NO.	ITEMS	MINIMUM ACCEPTABLE SPECIFICATION	TECHNICAL SPECIFICATION OFFERED BY BIDDER
1.	HEADPHONES	Frequency response: 15Hz to 20kHz THD:<0.3% Nominal impedance: 60 Ohm SPL:120dB	
2.	HEADPHONES ACCESSORIES (Optional)	1.Protective pouch for the headphones 2.Ear pads for the headphones	

Financial Bid for Microphone

Name of the company/firm/Individual _____

VAT /Service Tax Registration No. _____

PAN Number _____

Sr. No.	Item	Specification/ Model No.	Per Unit cost	Taxes, if any	Total Cost
1.	Microphone				
2.	Microphone Accessories(Optional) 1. Wind jammer / screen 2.Outdoor cover 3.Microphone stand 4.Hand grip 5.Boom pole telescopic extended length 6' or more. 6.flight case for the microphone 7. softie long fur 8. 6 to 10 meter extension cable for the microphone				

Films Division is exempted from payment of Octroi Duty and necessary certificate will be issued, if required.

Company Rubber Stamp/Seal
Of the firm/Company with date

Signature of authorized signatory

Financial Bid for Multi Track Digital Audio Recorder

Name of the company/firm/Individual _____

VAT /Service Tax Registration No. _____

PAN Number _____

Sr. No.	Item	Specification/ Model No.	Per Unit cost	Taxes, if any	Total Cost
1.	Multi Track Digital Audio Recorder				
2.	Multi Track Digital Audio Recorder Accessories(Optional) 1. production case with removable dividers and pouches to hold the recorder input controllers and batteries cables and all the kits. 2.extra battery backup with power supply 3. minimum 8 input fader control/mixing surface for the multi track recorder				

Films Division is exempted from payment of Octroi Duty and necessary certificate will be issued, if required.

Company Rubber Stamp/Seal
Of the firm/Company with date

Signature of authorized signatory

Financial Bid for Headphones

Name of the company/firm/Individual _____

VAT /Service Tax Registration No. _____

PAN Number _____

Sr. No.	Item	Specification/ Model No.	Per Unit cost	Taxes, if any	Total Cost
1.	Headphones				
2.	Headphones Accessories (Optional) 1.Protective pouch for the headphones 2.Ear pads for the headphones				

Films Division is exempted from payment of Octroi Duty and necessary certificate will be issued, if required.

Company Rubber Stamp/Seal
Of the firm/Company with date

Signature of authorized signatory