

BID NOTICE

Sub:- Hiring of audio-visual equipment for MIFF-2014

The Director (M.I.F.F.-2014) & Director General, Films Division, Ministry of Information and Broadcasting, Government of India, 24 Dr. Gopalrao Deshmukh Marg, Mumbai-400 026 invites sealed bid for hiring of Cine Equipment for Mumbai International Film Festival to be held between 03-02-2014 to 09-02-2014 as per details given in Annexure-I

2. The firm/suppliers/proprietors those who are interested for hiring out their cine equipments shown in the Annexure-I, can visit Films Division for clarification/specification, on any working day viz. Monday to Friday from 11.00 A./M. to 5.00 P.M. (Except holidays) in the office of Films Division, Ministry of Information & Broadcasting, Govt. of India 24-Dr.G.Deshmukh Marg, Mumbai-400 26. The details of this bid notice including specifications are available on the official website of Films Division www.filmsdivision.org The bid notice is invited on the following terms and conditions:

1. The Bid should be in two bid system i.e. Technical bid (Qualifying bid) and Financial bid.
2. The rate should be valid for a period of 3 months. No variation in rates once finalized will be entertained.
3. The quantity indicated is approximate which may increase or decrease and as per the need basis.
4. The bid should be on LETTER HEAD of the bidder.

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5. There should not be overwriting and all correction, in the rates should be attested by full signature by the bidders..
6. The bidder should have CST/MST/VAT and PAN / TAN No. and same must be indicated while submitting the quotation. The quotation without indicating the CST/MST/VAT and PAN No. will not be considered.
7. The bidder has to quote separate rate for each item indicating therein the details/percentage of taxes if any. If the taxes are not indicated, it will be assumed that the rates quoted are inclusive of all the taxes/levies.
8. The bidder should note that no advance payment will be made under any circumstances. The payment will be arranged through E.C.S. on submission of the pre-receipted tax invoice in triplicate along with all of service reports / attendant sheets.
9. The equipment are to be installed at the Venue of Festival at NCPA, Nariman Point, Mumbai 21 or and in Films Division as and when required by the Festival Authorities, during the period from 02-02-2014 to 09-02-2014 with one extra equipment(standby) in each playback format and Projection. If same are required prior to this period, supplier should provide the same with Technician/Attendant .
10. The interested firms / bidder may send their bid indicating “ Technical Bid” and “Financial Bid” in two separate covers duly sealed. The sealed cover containing the Technical Bid should be having bidder’s profile, copies of relevant documents i.e. PAN, service tax and registration etc., and all details including the list of equipment can be hired out but with price column blanked out. There will be no mention of price anywhere in the Technical bid. The Technical bid will clearly be super-scribed with “Technical Bid for Hiring of Equipment” for MIFF-2014 and same is to be submitted in the separate sealed cover. The Bid security should be put inside the Technical Bid Cover. The Financial Bid will contain the price schedule duly filled in and signed and also contain all the commercial details of the Bid along with tender number, date of opening etc. Both these covers shall be put into an outer cover and sealed. The outer cover containing technical bid and financial bid should duly bear the Tender number and date of closing/opening prominently underlined and should be addressed to “ The Director MIFF_)2014 and Director General, Films Division, Mumbai with the address of this office. Financial Bid will be opened only if Technical Bid is found OK and

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qualified in conformity with specifications and other terms and conditions mentioned above. The bidder should not mention their name and address on the common outer cover.

11. The bidder except those who are registered with the Central Purchasing Organization, National Small Industries Corporation (NSIC) must enclose with the bid the Earnest Money Deposit (Bid Security) Rs.1,00,000/-(One Lakh)in the form of either crossed Pay Order or Demand Draft or Bank Guarantee from Commercial Bank drawn in favor of “Accounts Officer, Films Division, Mumbai” valid for a period of 45 days beyond the date of completion of the process of hiring. The bid security of successful bidder will be returned on receipt of performance security deposit.
12. The bid security shall be forfeited by Films Division in the following events:-
 - i) If bid is withdrawn during validity period or any extension thereon.
 - ii) If bid is varied or modified in a manner not acceptable to this organization during the validity period or any extension thereof.
 - iii) If a bidder whose bid has been accepted but fails to furnish the performance security deposit/ performance bank guarantee within 7 days of acceptance of bid.
13. The successful bidder will furnish a Performance Security Deposit at the rate of 10% of the value of the total work in the form of either cross Pay Order or Demand Draft or Bank Guarantee from Commercial Bank drawn in favor of “Accounts Officer”, Films Division, Mumbai” within Seven days of the offer of awarding of contract.
14. The sealed bid should reach us by 1.00 p.m. on 13/01/2014. The bid will be opened on the same day i.e. on 13/01/2014 at 3.00 p.m. in the premises of Films Division, 24-Dr.G. Deshmukh Marg, Mumbai-26. All the reputed firms interested in participating shall drop their bids on or before due date and time in the drop box kept at the gate near the entrance of Films Diviosn,24-Dr.G.Deshmukh Marg,Mumbai-26 before 1.00 pm on 13/01/2014. The department will not be responsible for delay, loss or non receipt of tender/quotation by post.
15. The bidder should have experience of making arrangement/renting sophisticated and branded audio/video equipment for such type of international event.

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16. The right to accept, reject or split the entire bid or any part thereof with or without any reason rests with the Director General, Films Division, Mumbai and his decision in this regard will be final and binding.
17. If the successful bidder fails to execute the order within specified period mentioned in the order, the Performance Security will be forfeited.
18. Any disputes arising out of the bid notice in the process and finalization of this bid will be subject to jurisdiction of the High Court of Bombay.

(Anil Kumar N.)
Co-ordinator MIFF-2014
For Director General

Encl: Annexure-I

Annexure-I

Sr. No.	Particular/ specification	Approximate quantity required
1	Digi Beta Recorder/Player (with Output-SDI/Component/Composite)	4
2	Monitor – 17”/18”	9
3	DVC- Pro Player 50/25 Fps (SDI Component/Composite)	4
4	DV CAM/ Mini DV Player (SDI/Component/Composite)	4
5	Plasma 42”/LAPTOP	4
6	3CHIP DLP/DLP/LCD (6000/-,7000/-,10,000/-12,000/- ANSI LUM-Projector)	3
7	Switcher (Component/Composite)	3
8	Screen & masking (different sixes)	For three theaters
9	Professoinal Audio System for screening Films (Digital/Video) (5:1/2.1)	3
10	Battery Operated mike Cordless set	2
11	Professional public address system with (6/12, Audio Mixer, Speaker, One Amplifier, with Cable etc)	3
12	Cordless Mike UHF	1
13	Stand mike	1
14	Table Mike	1
15	Speakers	1 set
16	Seamless Scalar D/A	1
17	Kiosks with 18” Monitor, Touch Screen, Processor with Cabinet	3
18	Paging System with 14/16 speakers	1 Unit
19	Tele Prompter with mirror	1
19	DCP Play back system to play E-cinema Combetable DCP	2

- Actual size for screen will be shown in NCPA
- Detailed Technical specification will be given later
- Quantity will be increased or decreased.
- Separate rate should be indicated with attendant for per shift/ & half shift and also for full package of all the items mentioned above including conveyance/transport and food etc.
- The normal hour for each shift is 12 hrs. Hire rate for package of 7 days from 9.00 AM to 10.00 P.M. for all items.
- All equipments should be new and state of art. All players should be with “ shuttle+Jog” & Component out facilities with required cables. Bidder should give make & make model No. in Technical bid.