

**No. P-11014/4/2013-RS&P**

**Date 26/12/2013.**

To,

**SUBJECT: NOTICE FOR INVITING BIDS FOR 2K MASTERING /DCP(DIGITAL CINEMA PACKAGE) WORK OF FILMS DIVISION'S FILMS.**

Sir,

Director General, Films Division, Ministry of Information & Broadcasting, Government of India, 24-Dr.G.Deshmukh Marg, Mumbai-400 026 invites sealed Tender for carrying out the DCP work of its films from the established companies/firms who are having all the required technical facilities under one roof within the city of Mumbai. The Bids may be sent in two parts one for Technical Specification as in Annexure-I and the other for financial Bid as in Annexure-II.

2. The terms and conditions of the bid notice are as under:-

- a) The Bid is not transferable.
- b) The Bid is to be submitted in two parts i.e. Technical Bid & Financial Bid.
- c) The Bidder should indicate details of all the required latest equipment available with them on which transfer work would be carried out. These equipment are likely to be inspected by the team of Technical Officers of Films Division. Specified International Broadcast quality is to be maintained.

**The Scope of the Work:**

- i) 2K DCP Mastering.
- ii) 2K DCP Conning.
- d) The time required for carrying out the DCP work should be specified. However, some times in emergency DCP work is required to be carried out immediately. The bidder should be in a position to carry out the DCP work as per Films Division's time frame during emergency.
- e) The rates may be quoted in Minutes(10 minutes/20 minutes/30 minutes etc.).
- f) The checking of DCP's by Films Division's technicians will be done on the facilities provided by the firm at their site. Only after acceptance of the quality by Films Division technicians, DCP will be delivered to Films Division.

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- g) In case of bulk order placed by Films Division at a time, the filmic material will be collected by the firm itself and the delivery of filmic material along with DCP duly transferred and checked, will be made by the firm at their cost. However, for any emergency work, the filmic material will be delivered and will be collected by Films Division. A firm will be selected on the basis of rates quoted by them, the quality of work done by them at one roof.
- h) The bid should be accompanied by bid security of an amount of Rs. 15,000/- (Rupees Fifteen Thousand only) in the form of DEPOSIT AT CALL RECEIPT/FIXED DEPOSIT of commercial Bank drawn in the favour of "Accounts Officer, Films Division, Mumbai" which may be submitted along with Technical Bid. **The bid received without details of equipment available with them and bid security will not be considered under any circumstances.** If any bidder is exempted from payment of Earnest Money Deposit, a copy of relevant Govt. orders may be submitted along with the tender.  
The Earnest Money shall be forfeited by Films Division in the following events:-
- If bid is withdrawn during validity period or any extension thereon.
  - If bid is varied or modified in a manner not acceptable to this organization during the validity period or any extension thereof.
  - If a bidder whose bid has been accepted but fails to furnish the performance security deposit, performance bank guarantee within 14 days of acceptance of bid.
- The Earnest Money/Bank Guarantee of unsuccessful bidder will be returned on finalization of bid. The Earnest Money of successful bidder will be returned on receipt of Performance Security Deposit/Bank Guarantee.
- i) The successful Bidder is required to deposit as Rs. 35,000/- only as Performance Security Deposit in the form of Demand Draft/Pay Order/FDR or Bank Guarantee of Commercial Bank drawn in favour of "Accounts Officer, Films Division Mumbai" within fifteen days from the receipt of letter of assignment. The Performance Security Deposit will remain with Films Division; Mumbai till the contract period is expired. It should be valid for period of 60 days beyond the date of completion of all contractual obligations of the firm.
- j) The payment for DCP work will be made simultaneously against firms pre-receipted Bill each time after the work is carried out and acceptable to Films Division in all respects through ECS on submission of Mandatory Form available with Films Division. TDS will be recovered from the bill as per Income Tax rules.
- k) The bidder should mention and attach their Registration Certificates such as VAT number, PAN No. & Service Tax No. etc. with the bid.
- l) The rate will be valid for a period of one year from the date of signing of agreement.
- m) The interested firm may send its bid indicating Technical Bid and Financial Bid in Separate cover duly sealed. Financial Bid will be opened only of those bidders who have been declared technically qualified for the above work.
- n) The bid should be on LETTER HEAD of the bidder in SEALED COVER/Waxing Seal etc. in double cover and marked "BIDS FOR DCP WORK OF FILMS DIVISION'S FILMS DUE ON 16/01/2014."

- o) The bids should be addressed to the Director General, Films Division, Ministry of Information & Broadcasting, Govt. of India, Mumbai-400 026 will be received up to 1.00 P.M. on 16/01/2014 and opened at 3.00 P.M. on same day in the presence of bidders or their representatives who are present. The bids received after due date and time will not be considered. All the firms interested in participating will have to put their bids in the TENDER DROP BOX kept near the entrance of Main gate of Films Division, 24-Dr. G. Deshmukh Marg, Mumbai-400 026.
3. The bid is also available at Films Division's Website: **www filmsdivision.org**.
4. Any disputes arising out of the Bid Notice process and finalization of this bid shall be subject to jurisdiction of the High Court of the Mumbai.
5. The Director General, Films Division, Mumbai reserves the right to accept/cancel/split/reject any of the bid or all the bids without assigning any reason.

Yours faithfully,

(A. Subramanian)  
Assistant Administrative Officer  
For Director General

**Encl: As above.**

**Format for Technical Bid**  
**Specification for DCP Mastering/Packaging**

<b>Sr.No.</b>	<b>Specification of Source from which it is to be transferred</b>	<b>Minimum requirement for DCP Mastering/Packaging</b>	<b>Specification offered by bidder</b>
1.	<p><b><u>Source- ON:-</u></b></p> <p><b>(I)</b> 1. DPX- Log or Linear (10/12 Bit) 2. TIFF - (10/12 Bit) 3. Cineon 4. TGA 5. MOV (Apple Pro Res)</p> <p><b>(II)</b> Tape Format - (D-5, DVC PRO-50, Digi Beta etc)</p> <p><b><u>(III) 35mm Films</u></b></p> <p>Source Format 1920x1080 or 2k 2048x858 for Scope image(24 Fps) Sub title- ASC format Reel wise.</p> <p>Audio- <b>1)</b> Stereo Interleaved WAV files - Left and Right Channels. <b>2)</b> Multi channel- Ch 1:Left, Ch 2:Right, Ch 3: Center, Ch 4:LFE, Ch 5:Left Surround, Ch 6: Right Surround.</p> <p>WAV Files 24 Bit 48 Khz@24 Fps.  (Source would be 24 fps or 25 fps)</p>	<p>1) DCP Should be Master as per SMPTE Standard (or Equivalent, Interop), with encryption with KDM or without KDM on 2K or 4K</p> <p>Video - 24 Fps Color Space - XYZ Compression - JPEG 2000 Video Format - 2k 2048x1080 Other Size - 1920x1080 HD 2048x858 Scopes 1998x1080 Flat</p> <p>2.) DCP should be compatible will all Digital Cinema equipment and player</p> <p>Audio – 24 Bit, 48 KHz Uncompressed@24 Fps</p> <p>Stereo- Left, Right, Channels(2:1) Multi channels- L, R, C, LFE, LS, RS.(5:1)</p> <p>I) Quote for 2K/4K also separate II) Quote for 1TB/2TB HDD Media Interface E-Sata, Sata(USB, or CRU Drive) III) Quote for sub title or without subtitle, IV) Quote for- Second version of DCP or second copy of DCP V) Quote for conversion 25 to 24 Fps VI) Quote for 35mm to DCP as above (1). VII) quote for translation of subtitles to Indian/Foreign Languages.</p>	

**Format for Financial Bid**

Name of the company/firm/Individual \_\_\_\_\_

VAT /Service Tax Registration No. \_\_\_\_\_

PAN Number \_\_\_\_\_

<b>Sr.No.</b>	<b>Specification of Source from which it is to be transferred</b>	<b>Taxes, if any</b>	<b>Rate per minute in Rupees.</b>
1.	<p>1) DCP Should be Master as per SMPTE Standard (or Equivalent, Interop), with encryption with KDM or without KDM on 2K or 4K Video - 24 Fps Color Space - XYZ Compression - JPEG 2000 Video Format - 2k 2048x1080 Other Size - 1920x1080 HD 2048x858 Scopes 1998x1080 Flat</p> <p>2.) DCP should be compatible will all Digital Cinema equipment and player Audio – 24 Bit, 48 KHz Uncompressed@24 Fps Stereo- Left, Right, Channels Multi channels- L, R, C, LFE, LS, RS.</p> <p>i) Quote for 2K/4K also separate ii) Quote for 1TB/2TB HDD Media Interface E-Sata, Sata(USB, or CRU Drive) iii) Quote for sub title or without subtitle, iv) Quote for- Second version of DCP or second copy of DCP v) Quote for conversion 25 to 24 Fps vi) Quote for 35mm to DCP as above(I). vii) Optional quote for translation of subtitles to Indian/Foreign Languages.</p>		

Films Division is exempted from payment of Octroi Duty and necessary certificate will be issued, if required.

Company Rubber Stamp/Seal  
Of the firm/Company with date

**Signature of authorized signatory**

Copy to Nodal Officer (IT), Films Division, Mumbai for information and necessary action. It is to requested that the bid may uploaded on official website of the Films Division and copy of the same may be sent to this section for records.

(A. Subramanian)  
Asstt. Administrative Officer  
For Director General