

No. No.D-11030/3/2015-Gen.II
Films Division
Ministry of Information & Broadcasting
Government of India

24-Dr.G.Deshmukh Marg,Mumbai-26
Dated the 14th May,2015.

To,

Subject :- Quotation for Comprehensive Pest Control including Rodent Control, Anti-Termite Treatment ,Disinfestations, Wood borers etc for Phase-I and Phase II Building at Films Division, Mumbai.

Sir,

The Director General, Films Division invites Sealed Quotations for Comprehensive Pest Control including Rodent Control, Anti termite Treatment Disinfestations, Wood borers etc for Phase I & II buildings of Films Division, Mumbai.

2. Actual area for which pest control treatment is to be carried out phase I&II buildings of Films Division is shown in Annexure A To D.

3. **General Terms & Conditions** of the Pest Control contract will be as under:-

- a) The contractor shall use good quality approved chemicals and pesticides for the Pest Control service in the offices of Films Division.
- b) The bidders may inspect the buildings/premises of Films Division on any working day (i.e. Monday to Friday) between 11.00 am to 5.00pm.
- c) No advance payment shall be made on account of services to be provided under this contract.
- d) The payment will be made by E payment on receipt of pre-receipted bill in triplicate along with challans / work completion report on quarterly basis to the extent of apportioned amount per quarter of the approved quotation by deducting TDS etc as applicable as per extant rules/orders.
- e) The successful tenderers should inspect the buildings and rooms of Films Division at above address once in a fortnight.
- f) The successful tenderer or the technical representative appointed by him will be attending the complaints, if any, within 24 hrs including public and closed holidays, as and when reported to them about the occurrence of pests etc. in the

offices/buildings of Films Division, failing which 10% amount of agreed/approved quotation shall be deducted.

- g) The tenderer have to submit Bid Security equal to 2% of the bid amount in the form of Accounts Payee, Demand Draft, Fixed Deposit Receipt, and Bank Guarantee from any commercial bank drawn in favor of the Accounts Officer, Films Division, Mumbai valid for 6 months along-with their bid documents. The tenders/bid without bid security will not be considered under any circumstances. The Bid Security of unsuccessful bidders will be returned to them after expiry of final bid validity or the 30 day after award of the contract.
- h) The offer by the tenderer shall be deemed valid for 90 days from the opening the tender and no tenderer can withdraw or revoke his offer or revise his quoted rates within the said period of 90 days under any circumstances within or beyond the control of himself.
- i) The contract period will be initially for one year or as may be fixed by Director General which may be extended at the discretion of the Director General.
- j) The tenderer shall furnish attested copies of the following documents, failing which the quotation of the tenderer shall not be considered.
 - a) Latest Income tax clearance certificate, PAN/VAT registration number.
 - b) Membership certificate of Indian Pest control association for the current year.
 - c) Valid insecticide license and shop & Establishment License.
- K) The contractor shall make his own arrangement for transport of personnel, material at his own cost and expenses and furnish all materials, labors, supervisor, apparatus, conveyance and every other item/inventory for the execution of the work covered by this contract to the full satisfaction of the Films Division.
- L) The contractor shall be responsible to carry out the work in the approved manner and in the way conforming to the relevant Acts Rules and Regulations and other Statutory requirements.
- M) There should not be overwriting and any correction in the rate should be attested by full signature By the tenderer. The department shall not be responsible for delay, loss or non-receipt of tender/Quotation by post.
- N) Incomplete quotation/tenders without Bid Security shall be rejected summarily without separate or any reasons thereto:
- O) The successful bidder will have to submit a Performance Bid Security of an amount of **5% of total Contract charges** in the for of Account Payee Demand Draft, fixed Deposit Receipt or Bank Guarantee from any Commercial Bank drawn in favor of the Accounts Officer, Films Division, Mumbai. The Performance Bid security should be **valid for one year**. The Performance Bid Security will be Paid back /returned after satisfactory completion of the contract period.
- P) The original copy of the bid should be enclosed in a double cover. The inside cover should be sealed and also the outer cover to be sealed. The outer cover to be sealed. The outer cover may superscribed **"Tender for Comprehensive Pest Control including Rodent Control, Anti-termite Treatment, Disinfestations, Wood borers etc for Phase I and Phase –II building at Films Division, Mumbai."**

- Q) The Director General or any other officer nominated by Director General for this purpose reserves the right to cancel/reject any of the tender/quotation or all the tenders/quotations with or without assigning any reason thereto:
- R) The tenderer has to furnish the rates per sq.ft also for each of the item in the Annexure, based On which the Director General, or any other officer nominated by him for the purpose may, at His discretion, either add to or delete from the work of Pest Control to be awarded to the Successful tenderer which shall be binding on him.
- S) The sealed quotations addressed to The Director General, Films Division,24-Dr.G.Deshmukh Marg, Mumbai-26 should reach the office of Films Division on **29.5.2015 by 1.00pm.** and tender should Be reached of General II Section, 3rd Floor, Films Division on **29.5.2015. by 1.00pm.** And Tender will be opened on 29.5.2015 at 3.00pm. in Films Division,24 Dr.G.Deshmukh Marg,Mumbai-26. In the presence of representative of the tenderers, if any.

Yours Faithfully,

(Akhilesh S.Shrivastav)
Asstt.Administrative Officer
For Director General

PEST CONTROL ANTI TERMITE TREATMENT COMPREHENSIVE TREATMENT FOR 2 YEAR SERVICE CONTRACT

Quantity % Names of molecule: 1litter of emulsion concentracte or up to refill in very hold on every 1 feet to be poured of Chlorprifos 20% E.C. Oil based chemical spray on wooden fixture & furniture With in office premises. If any damage/line termite is traced it should be informed to concerned Authority.

Frequency of Services: 1 major treatment by Drilling injection method along with 3 quarterly check ups. If any re-infestation occurs, treatment has to be carried out at no extra cost with in complete service Contract.

Sr.No	Location	Particulars of Location	Approximate are of location in sq.ft	Rate Per Sq.ft. In Rs.	Amount in Fs.
1	Anti Termite Treatment At 1 st Phase Bldg	Ground to 5 th Floor 10 th floor	29457.00		
2	Anti Termite Treatment At II nd Phase Bldg	Complete	51648.00		

ANNEXTURE B

2. General Disinfestations Services for 1st year service contract.

Name of molecule : Public health approved chemicals/WHO/ISI

Frequency of Service : 1st Service,if required can be done whenever necessary.

THE BIDDERS SHOULD INSPECT THE AREA AND QUOTE THE RATE

Sr.No	Location	Particulars of Location	Approximate are of location in sq.ft	Rate Per Sq.ft. In Rs.	Amount in Fs.
1	General Disinfestations a Phase I Building	Staircase/Passage Toiletes of Ground Floor to 10 th floor And canteen at 5 th floor	Not Quantifiable		
2	Anti Termite Treatment At II nd Phase Bldg	Complete	Not Quantifiable		

3. Rodent Control Treatment contract for 1 year.

Name of molecule : Approved soft rodenticide,glue boards,cages etc.

Frequency of Services : 3Quarterly if any complaint/rats or mic traced extra services have to be Provided at no extra cost.

Sr.No	Location	Particulars of Location	Approximate are of location in sq.ft	Rate Per Sq.ft. In Rs.	Amount in Fs.
1	Rodent Control at Phase-I Building	Complete except 8 th floor	5300.00		
2	Phase II Building	Complete	51648.00		

4 wood borers Pest control

Contract Period shall be 1st year

Name of Molecule : Wood borers are inspect which destroy wood 20%EC oil based must be injected in each and every holes with the helop of Needle and Syringe. Also spray Oil based C.P.P. 50ml per liter mix in oil. All wooden furniture & fixture has to be treated with following area mentioned. Water Base chemical not permitted for wood borer pest control. Any re-infestation is traced /occur it shall be treated free of cost which includes cost of chemical,oil, labour, wages, transport etc.

The bidders should inspect the following area and quote the rate.

Sr No	Name of the the area	Location	Amount
1	Phase-I	Complete	
2	Phase-II	Complete	