

**E-PROCUREMENT TENDER NOTICE**  
**DIRECTOR GENERAL, FILMS DIVISION**  
**24 G. DESHMUKH MARG, MUMBAI- 400 026**  
**TELE NO. 022- 23523454**

**File No. R-11013/2/2015-RS&P**

**Dated: 15/07/2015.**

On behalf of the DIRECTOR GENERAL, FILMS DIVISION invites e-procurement tenders under Two Bids System i.e. Technical Bid & Financial Bid for :

**“35mm Cine Colour Release Positive for Films Division, Mumbai.”**

The details given in the schedule and appendices of this Tender Enquiry:-

Earnest Money : Rs. 2,55,000/- (Rupees Two Lakhs Fifty Five Thousand only).

**CRITICAL DATE SHEET:**

<b>Published Date</b>	<b>16.07.2015</b>	<b>16.00 Hrs</b>
<b>Bid Document download Start Date</b>	<b>16.07.2015</b>	<b>16.00 Hrs</b>
<b>Bid submission Start date</b>	<b>16.07.2015</b>	<b>16.00 Hrs</b>
<b>Bid submission End date</b>	<b>05.08.2015</b>	<b>13.00 Hrs</b>
<b>Bid opening date</b>	<b>06.08.2015</b>	<b>15.00 Hrs</b>

**NOTE:-**

1. The complete Tender Document can be downloaded from Films Division website [www.filmsdivision.org](http://www.filmsdivision.org) and <http://eprocure.gov.in/eprocure/app>. Any Change/modification in the tender enquiry will be intimated through above websites only.
2. Bidder are therefore, requested to visit our websites regularly to keep themselves updated.
3. Bidders must submit their bids online through <http://eprocure.gov.in> portal.
4. For submission of e-bids, bidders are required to get themselves registered with <http://eprocure.gov.in/eprocure/app> in website along with class II/class-III digital signature certificates issued by CCA under IT Act-2003.
5. All documents (except BOQ) submitted by the Tenderers should be legible and in PDF format. Otherwise, it shall be liable to be rejected.
6. The renderer should meet all the requirements as mentioned in the tender document floated in <http://eprocure.gov.in>

**FILMS DIVISION, MUMBAI**

**F. No. R-11013/2/2015-RS&P**

**Dated the 15<sup>th</sup> July, 2015.**

**Subject : Tender for supply of 35mm Cine Colour Release Positive to Films Division.**

The Director General , Films Division, Ministry of Information and Broadcasting, Government of India, 24-Dr.Gopalrao Deshmukh Marg, Mumbai-400 026 invites e-tenders in two bid system i.e. Technical bid and Financial bid from manufacturer/authorized dealers in India for Annual supply of Raw Stock of the following description:-

<b>Sr. No.</b>	<b>Description of Raw Film</b>	<b>Annual approximate Requirement</b>	<b>Remarks</b>
<b>1.</b>	<b>35mm Cine Colour Release Positive</b>	<b>1500 rolls (each roll of 610 meters)</b>	

**Note:-The quantity may be changed at the discretion of the Director General, Films Division without any notice to the effect.**

**For terms and conditions of the tenders please visit our website [www.filmsdivision.org](http://www.filmsdivision.org)**

**Terms and Conditions for submission of tenders are indicated below:-**

1. Possession of valid Digital Signature Certificate (DSC) of the bidders are prerequisite for e-tendering. DSC (applicable to Class-II / Class-III with signing key usage) issued by sify / TCS/ nCode / eMudra or any others certifying authority recognized by controller of certifying authority (CCA) India on e-Token/Smartcard are valid to e-Tendering.
2. The bidder have to upload the following documents in PDF format
  - I) Scanned copy of VAT registration certificate.
  - II) Scanned copy of TIN, TAN registration.
  - III) Scanned copy of Certificate of Authorization issued by the manufacturer.
  - IV) Scanned copy of Pamphlets/Brochure/Company profile/credentials.
  - V) Scanned copy of Annexure-I.All the above documents should be self attested by an authorized signatory of the bidder and should be on the letter head of the bidder failing which the tender will not be considered.
3. Brand/ make of the film is to be mentioned compulsorily.
4. Raw stock is to be delivered on door to Films Division, Ministry of Information & Broadcasting, 24- Dr. G. Deshmukh Marg, Mumbai-26 as per the requirement.
5. The tenderer have to quote rates with their specification in the format annexed.
6. Prices should be indicated in words and figures. Only those manufactures/distributors who have adequate Cold Storage facilities and related infrastructure should quote the rates.
7. VAT and other taxes/duties levible may be mentioned separately. If these details are not indicated, it will be assumed that the rate is inclusive of all the taxes excluding Octroi.
8. Any correction made in the tender should be attested by the authorized signatory.
9. No Octroi Duty is liable to be paid by Films Division. Octroi Exemption Certificate will be made available to the supplier. Rates quoted should not be inclusive of Octroi Duty.
10. Rate which is to be finalized and accepted, should be operative up to one year from the date of acceptance of tender. You may therefore quote your rates as fixed for a period of one year. No variation of rate will be accepted at a later date.
11. The bidder except those who are registered with the Central purchasing Organization, National Small Industries Corporation (NSIC) must enclose with their Technical Bid (Hard copy) an Earnest Money (Bid Security) for **Rs.2,55,000/-(Rupees Two Lakhs Fifty Five Thousand only)** in the form of Account Payee Demand Draft or Fixed Deposit Receipt or Banker's Cheque or Bank Guarantee from any commercial Bank drawn in favour of "**Accounts Officer, Films Division, Mumbai**" valid for 45 days beyond the final bid validity period. The original DD of the EMD should reach Director General, Films Division Mumbai before bid opening date otherwise the bid will be summarily rejected. The final bid validity period is 90 days.

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12. The period of the tender should remain valid for a period of one year.
13. The Earnest Money shall be forfeited by Films Division in the following events:
  - (I) if tender is withdrawn during validity period or any extension thereon
  - (II) if tender is varied or modified in a manner not acceptable to this organization during the validity period or any extension thereof.
  - (III) if a bidder whose tender has been accepted but fails to furnish the performance security deposit, performance bank guarantee within 14 days of acceptance of tender.
14. The Earnest Money/ Bank Guarantee of unsuccessful bidder will be returned on finalization of tender. The Earnest Money of successful bidder will be returned on receipt of performance Security Deposit/ Bank Guarantee.
15. The successful Bidder will have to furnish performance Security @ 5% to 10% of the value of the contract in the form of Fixed Deposit Receipt or Account Payee Demand Draft or a Bank Guarantee from any Commercial Bank drawn in favour of “**Accounts Officer, Films Division, Mumbai**”. The performance security should remain valid for a period of 60 days beyond the date of completion of Contract period i.e. one year. The Performance Security will be returned after the Contract period is over.
16. The successful bidder will be required to supply and install equipments within one month of the placement of work order. Failure to deliver in given timelines may attract a penalty of 2% per week of the order value.
17. The successful bidder will have to enter in to an Agreement with the Films Division for the contract for one year from the date of finalization awarding of contract and as per the terms and conditions prescribed by this office. However, the contract should be cancelled under Indian Laws if the successful bidder fails to execute the orders within stipulated time and the quality of material is found to be inferior. The contract can be extended by the Films Division beyond or period of one year if agreed upon by the successful bidder.
18. The last date for uploading the tender in the NIC portal is **05.08.2015** upto **13.00 Hrs.**

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19. The tenders will be opened at **15.00 Hrs. on 06.08.2015** in the presence of the representatives of the tenderer who may be present.
20. The Director General, Films Division reserves the right to accept, reject or split any tender without assigning any reason.
21. Any disputes arising out of the Tender Notice, process and finalization of this tender shall be subject to jurisdiction of the High Court of Mumbai.

Yours faithfully,

**(Akhilesh S. Srivastav)**  
Assistant Administrative Officer  
For Director General

**Format for Technical Bid**

<b>Sr. No.</b>	<b>Specification of Goods</b>	<b>Quantity</b>	<b>Specification offered by bidder</b>
<b>1.</b>	<b>35mm Cine Colour Release Positive</b>	<b>1500 rolls (each roll of 610 meters)</b>	

**(\* ) (Quantity of the item specified in the bid is subject to change at the discretion of the Director General, Films Division without any notice to the effect).**

**Signature of authorized signatory**