

No.A-11011/3/2015-Genl.I  
Films Division  
Ministry of Information & Broadcasting  
Government of India

24-Dr.G.Deshmukh Marg, Mumbai-26  
Dated the 25<sup>th</sup> June,2015

**CIRCULAR**

Subject:- **Rate for Hiring of Colour Correction & Digital Cinema Package  
( DCP)**

Fixation of rate of hiring charges of Colour Correction ( Resove-10) & DCP by qube master of Films Division, Mumbai is circulated herewith for information. The rate and Terms & Conditions are as under:-

**HIRE CHARGES RATE FOR COLOUR CORRECTION AND DCP**

Colour Correction :- Rs.1600/- per hour

DCP:- Rs.10,000/- for each 30 minutes of film duration

**TERMS & CONDITIONS**

- 1.Films Division staff will handle the equipments of the Colour Correction and DCP
- 2.Full advance payment by Demand Draft/Pay Order taken on any nationalized bank drawn in favour of "Accounts Officer, Films Division, Mumbai payable at Mumbai". All payments are to be deposited with the cashier in cash section in Phase-I building & receipt obtained for the same.
- 3.Decision of Films Division is final & binding relating to hiring/cancellation of booking.
- 4.Out side Producers/Directors can bring their own technician if they required.
- 5.Blank Media (Hard Disk) will be bring by the party only and check the data before leaving Films Division. Films Division is not responsible for any type of Data loss.

6.Hiring rates are subject to revision from time to time without prior intimation.

7.All Levies & taxes will be charged extra.

8.Consumption of alcohol is prohibited in the above premises including Colour Correction & DCP studio.

9.The condition of the Colour Correction & DCP studio is to be restored back to its original position/ condition at the time of vacating & handing over to Films Division.

10.The parking of vehicles will be charged extra at the prevailing rates of Films Division.

**Adherence to Government laws:**

All job done is subject to adherence to the laws of the Government of India & the Government of Maharashtra.

**Liability Clause:-**

The client is fully responsible & accountable to incident of any kind which may occur during the course of work job done in the Colour Correction/ DCP studio & outside Films Division Complex, causing damage of any kind including property, life etc.

**Cancellation Charges**

If for any reason the job cancelled/ postponed/ delayed by the party, the Films Division reserves the right to levy the following charges:

- a. 10% of the main booking amount if the job cancelled/postponed one month before the date.
- b. 20%of the main booking amount if the job cancelled / postponed after receipt of cheque by Films Division and upto 48 hours before the job scheduled time.

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- c. 100% of the booking amount if the job cancelled/ postponed within 48 hours before the scheduled time.

( Sulakshana B. Wagh )  
Asstt. Administrative Officer  
For Director of Administration

Copy to:-

- 1.All Officers/Section in Main Office
- 2.The Dy.Director General(I/c),Films Division, New Delhi
- 3.The Dy.Director General(I/c),Films Division, SRPC,Bangalore
- 4.The Dy.Director General(I/c),Films Division.ERPC, Kolkata
- 5.All Sr.Branch Managers & Branch Managers
- 6.All Chief Camerman
- 7.Nodel Officer(I.T) for upload the same of Films Division website.