

BID - NOTICE

Subject :- Hiring of audio-visual equipment for MIFF-2016

Director (MIFF-2016) and Director General, Films Division, Ministry of Information and Broadcasting, Government of India, 24-Dr. Gopalrao Deshmukh Marg, Mumbai – 400 026 invites e-bids from reputed firms/service providers in two bid system i.e. Technical and Financial Bid from firms/service providers for procurement of hiring of Cine Equipment for Mumbai International Films Festival for Short Films and Documentaries to be held between 28/01/2016 to 03/02/2016, as per details given in Annexure-I

Chapter-I- Instructions to bidder :

1. The firms/suppliers interested to supply the requisite material/equipment as mentioned in **Annexure-I** can consult, Shri Manohar Singh Bisht, Maintenance Engineer (Tel. 022 23551356 and 022 23517058) Films Division for clarification/specification, on any working day viz. Monday to Friday from 11.00 am to 5.00 pm (except holidays) in the office of Films Division, Ministry of Information and Broadcasting, Government of India, 24-Dr. Gopalrao Deshmukh Marg, Mumbai – 400026. The details of this bid notice including specifications of the equipment etc. are available on the official website of Films Division i.e. www.filmsdivision.org.
2. Possession of valid Digital Signature Certificate (DSC) of the bidders is prerequisite for e-tendering. DSC (applicable to Class-II / Class – III with signing key usage) issued by sify/TCS / enCode / eMudra or any others certifying authority recognized by controller of certifying authority (CCA) India on e-Token/ Smartcard are valid to e-Tendering.

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3. The bidder has to upload the following documents in PDF format

- i) Scanned copy of DD/Bank Guarantee for EMD
- ii) Scanned copy of Company Profile
- iii) Scanned copy of . CST/MST/VAT and PAN/TIN/ TAN Registration
- iv) Scanned copy of Pamphlets/Brochure /credentials.
- v) Scanned copy of Annexure-I duly filled up

All the above documents should be self attested by an authorized signatory of the bidder.

4. The bidder except those are registered with the Central Purchasing Organization, National Small Industries Corporation (NSIC) must enclose with their Technical e-Bid, an Earnest Money Deposit (BID Security) Rs. 1,00,000/- (Rupees One Lakh Only) in the form of either crossed Pay Order or Demand Draft Or Bank Guarantee from Commercial Bank drawn in favour of “ Accounts Officer, Films Division, Mumbai” valid for a period of 45 days beyond the date of completion of the process of hiring. The bid security of successful bidder will be returned on receipt of performance security deposit. The Original DD, crossed pay order Or Bank Guarantee from Commercial Bank of the EMD should reach Director General, Films Division Mumbai before bid opening date otherwise the bid will be summarily rejected. The final bid validity period is 60 days.

5. The firms/service providers dealing in hiring out of such cine equipment of reputed/specified brands may only apply and each specification of such equipment should at least match to the minimum acceptable specifications mentioned in the Annexure-I of the tender document. The last date for uploading the tender on the NIC portal is 28th December, 2015 upto 13.00 Hrs. A pre bid meeting of interested bidders who need clarifications/other details is scheduled on 15th December, 2015 at 11.00 A.M. in Films Division, Mumbai.

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6. The bidder should have experience of making arrangement/renting sophisticated and branded cine audio/video equipment for such type of international event
7. The Bid which is not accompanied by Earnest Money will not be considered. The Bidders who are exempted from submission of bid security must produce the Exemption Certificate issued by the concerned authority like NSIC.
8. The Earnest Money Deposit (Bid Security) may be forfeited by Films Division in the following events:-
 - i) If bid is withdrawn during validity period or any extension thereon.
 - ii) If bid is varied or modified in a manner not acceptable to this organization during the validity period or any extension thereof.
 - iii) If a bidder whose bid has been accepted but fails to furnish the performance security deposit, performance bank guarantee within 03 days of acceptance of bid.
9. The Earnest Money Deposit (Bid Security) of unsuccessful bidders will be returned on finalization of bid. The Earnest Money of successful bidder will be returned on receipt of performance security deposit.
10. All leviable taxes/duties, including Sales Tax, Value Added Tax and Service Tax etc., if any may be mentioned separately. If these details are not indicated, it will be assumed that the rate is inclusive of all the taxes excluding Octroi.
11. At the first instance, the technical bids will be opened by the Department and the same will be evaluated by the Competent Committee or Authority. The bidder may be required to arrange a demonstration/presentation of the products offered. At the second stage, Financial bids of only the technically acceptable offers will be opened for evaluation and ranking before awarding the contract.
12. The successful bidder should furnish a **Performance Security Deposit @ of 10% of the value of the total equipment** in the form of Demand Draft/ Pay Order or Fixed Deposit Receipt or Bank guarantee from any commercial Bank drawn in favour of **“Accounts Officer, Films Division, Mumbai”** within 3 days of the receipt of assignment order. The Performance Security Deposit will remain with the Films Division, till the completion of work to satisfaction of Competent Authority of Films Division.

Chapter-II-Terms and conditions

1. The equipment are to be installed at the Venue of Festival at Ravindra Natya Mandir , Soviet Russian Culture Centre, Mumbai or and in Films Division Mumbai as and when required by the Festival Authorities, during the period from 28/01/2016 to 03/02/2016 with one extra equipment (standby) in each playback format and projection. If same are required prior to above period, supplier should provide the same with Technician/Attendants. Failure provide the services in given timelines, may attract a penalty of 2% per week of the order value.
2. There shall be no negotiation in general. Even in exceptional circumstances, negotiation will be carried out only with the lowest evaluated responsive bidder as suggested by the bid evaluation committee in their report.
3. The payment will be made/released after the completion of work.. No advance payment will be made under any circumstances. The equipment has to be installed/tested as directed by Films Division, Mumbai at the festival venue and/or as mentioned in the assignment order and rates should be inclusive of same.
4. If the successful bidder fails to provide service within the specified period in the order, the Performance Security deposit will be forfeited.
5. Right to accept, reject, split the entire Bid or any part thereof without assigning any reason rests with the Director MIFF-2016 & Director General, Films Division, Mumbai and his decision in this regard is final and binding.
6. Income Tax/Service Tax or any other taxes will be deducted from the bill at source as per Government orders.
7. Any disputes arising out of the bid notice, process and finalization of this bid shall be subject to jurisdiction of the High Court of Mumbai.

Chapter-III - Schedules of Requirement :

1. The equipment has to be provided at following venues:

Sr. No.	Address for delivery	Details of equipment & quantity	
1.	Films Division, 24, Dr. G. D. Marg, Mumbai-400 026.	As per work assigned	As per work order
2.	Russian Culture Centre, (Peedar Road) Dr. G.D. Marg, Mumbai-400 026.	As per work assigned	As per work assigned
3.	Ravindra Natya Mandir, (P.L. Deshpande Hall), Prabhadevi, Mumbai	As per work assigned	As per work assigned
4	Sofia College, Peedar Road) Dr. G.D. Marg, Mumbai-400 026.	As per work assigned	As per work assigned

2. The successful bidder will be required to provide equipment as per assigned order. The payment will be made / released after completion of the work to the satisfaction of the Committee Head (Technical Committee) and approval of the Competent Authority.
3. The service provider has to hire out the cine equipment as per the schedule at above, along with its service warranty for the festival period.

Chapter-IV- Specification and allied Technical bid

As in the **Annexure-I**

Chapter-V- Price Schedule

As in the **BOQ (on NIC Portal)**

(Ashok A. Shinde)
Assistant Administrative Officer
For Director General

Encl. : As above.

Technical Requirement – MIFF 2016 with Operator/Technician

Sr. No.-	Particular/Specification	Approximate quantity required
1	Digi Beta Recorder/Player (with Output-SDI/Component/Composite)DVW-M-2000/Equivalent	4
2	Monitor-17"/18"	9
3	DVC- Pro Player 50/25 Fps (SDI Component/Composite)	4
4	DV CAM/ Mini DV Player (SDI Component/Composite)	4
5	LED 40"/ 42"with LAPTOP	4
6	3 CHIP HDDLP/DLP/LCD Projector with HDMI Input ANSI-6000/ 7000/10,000 with Scalar	3
7	Scalar with Switcher HD/SD/HDMI/I/O	3
8	Screen /Masking Different Sizes	For three theaters
9	Professional Audio System for screening Films (Digital / Video) (5:1/ 2.1)(300 & 800 Sector)	3
10	Battery Operated Mike Cordless Set	1
11	Professional public address system with (6/12, Audio Mixer, Speaker, One Amplifier with cable etc.)	10
12	Cordless Mike UHF (HF)	10
13	Stand Mike (Floor type)	10
14	Table Mike (Deck type)	10
15	2 Way Speakers (Full Set)	10
16	Seamless Scalar D/A	3
17	Kiosks with 18" Monitor, Touch Screen, Processor with Cabinet	4
18	Paging System with 14/6 Speakers	1
19	Tele Prompter with mirror	1
20	DCP Play back System to play E-Cinema Compatible DCP	1
21	LED Wall 10 x 8 feet also quote for per square feet separately (size may vary) 4 mm/Riser	2
22	LED Wall setup 12 x 10 feet 6 mm outdoor weather proof	1
23	Non linear FCP with HDMI playback	5

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24	Audio Distributor (10 out)	2
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- Actual size for screen/ Mask/ LED wall will be shown on all locations.
- Quantity will be increased or decreased.
- Equipment should be as per given Projection Layout
- Quote should be including Operators/Technicians and one setup for backup.

(Ashok A. Shinde)
Assistant Administrative Officer
for Director General

