

No. 1/13/2018-FDP
FILMS DIVISION
MINISTRY OF INFORMATION & BROADCASTING
GOVERNMENT OF INDIA
24-Dr. G. Deshmukh Marg, Mumbai – 400026.

Dated the 27th December, 2018

CALL FOR PROPOSALS

The Government of India has decided to produce an Animation film of 5 to 6 Mins. duration in digital format through independent film makers on “**Swachhata**”.

All interested independent filmmakers may submit their proposal, duly completed in all respects with the following documents in a sealed cover super-scribed as “**Proposal for Animation Film on “Swachhata”**” addressed to the **Director General, Films Division, Ministry of Information and Broadcasting, Government of India, 24-Dr.G.Deshmukh Marg, Mumbai-400026** so as to reach on or before **15th January, 2019 upto 3:00 pm** for consideration:

- a) Bio-data along with address for communication which includes Pin Code No., City, Phone No, Mobile Number and email address.
- b) Synopsis and concept of proposed film in one page. The synopsis should briefly define the content in the form of topic that the film will deal with. It should also indicate broadly the techniques to be used like voice over, music, interviews, candid shots, graphics etc. The synopsis should also give a preliminary indication of the form that the film may take such as classical, impressionistic, portrait, documentation, compilation, experimental and so on.
- c) Brief description of Technical Team viz., Scriptwriter, Cameraman, Sound Recordist, Editor & Music Director, with name and brief bio-data.
- d) Details of budget in prescribed format (**Annexure -I**) should be submitted in a separate sealed cover along with the proposal.
- e) Non-refundable proposal/application processing fee of Rs.1500/- (Rupees One Thousand Five Hundred only) in the form of Pay Order or Demand Draft drawn in favour of the **Accounts Officer, Films Division, Govt. Of India, Mumbai** payable at Mumbai, should be accompanied with the proposal, failing which the proposal will be rejected summarily without consideration of any merits. Payment in the form of cash or cheques will not be accepted.

It is advised that the proposals may be submitted to the General-II Section of Films Division at IIIrd Floor, 1st Phase Building on the above address well before the closing date and time. **The proposals received after the closing date and time will not be considered under any circumstances.**

3. Procedure for selection and others terms and conditions are at **Annexure – II**.
4. The Directors who have had prior film-making experience on issues / subjects related to Swachhata are only qualified to submit proposal / apply.
5. The film is to be completed in all respects and submitted to Films Division by on or before 15th February, 2019. The last date for submission of film may be extended at the discretion of Director General depending upon specific facts and circumstances.

(V. S. Nagarajan)
Director
For Director General

BUDGET PROFORMA

(Rs. at actual)

A. Pre-Production

- i. Research : _____
- ii. Scripting : _____
- iii. Recce expenditure : _____

B. Production

- i. Technicians : _____
- ii. Equipment/ Location hire charges : _____
- iii. Artists : _____
- iv. Travel / Transport : _____
- v. Boarding & Lodging : _____

C. Post-Production

- i. Editing Charges : _____
- ii. Commentary writing / speaking : _____
- iii. Music and background score : _____
- iv. Sound Design & Re-recording : _____
- v. Censoring : _____

TOTAL : _____

Medium :

- Film is to be shot in Hi-Definition digital video format with 50mbps recording bit rate and 4:2:2 colour depth with world class production and technical values.

Language :

- The film is to be produced with commentary, if any in English or Hindi language. The interviews / dialogues/talkie in any regional language should be subtitled in English.

Agreement :

- An agreement in prescribed format shall be executed between Films Division and the applicant whose proposal is accepted. The agreement shall contain *inter-alia*, details of duration, format, language, cost, schedule for release of funds, schedule for various stages of film making and final material to be submitted to Films Division on completion of film. The amount assigned for the film will be inclusive of all taxes which the film makers may have to pay, such as service Tax, VAT, GST etc. to the Government.
- Copyright, marketing and all other rights of film produced under the agreement shall vest with Films Division.
- The film is to be completed within 45 days from the date of signing of the agreement. The production of the film will be strictly governed by the terms and conditions contained in the Agreement that the producer has to enter into with Films Division.

Procedure for selection :

- The proposal shall be scrutinized by a Preliminary Screening Committee of Films Division, Mumbai on the basis of submitted concept and synopsis. If a proposal is found interesting / appealing, the film maker will be asked to come for a pitching session with the Final Selection Committee. Films Division will reimburse to and fro railway fare for travel by 2nd AC for the Director of the film or any one of his authorized representative.
- The Final Selection Committee will make recommendations based on criteria such as idea, treatment, and the profile of the film maker and his team. The Selection Committee will indicate / recommend the duration, budget and time for completion of the project as a part of its recommendations.
- The financial bids of the proposals recommended by the Final Selection Committee will be opened and the film will be assigned to the lowest bidder.

- On the recommendation of the Selection Committee, Director General, Films Division will assign the film to the applicant.
- The Director General, Films Division shall exercise the powers to reject any or all of the proposals without assigning any reasons thereto or accept / assign the film to any person whose proposal has been received or any person otherwise, without assigning any reason whatsoever and his decision in this regards is final and binding.

It may also be noted that:-

- a) Proposal received without the complete set of required documents referred above and after due date will not be considered.
- b) The department shall not be responsible for delay, loss or non-receipt of application through post/Courier.
- c) Necessary Income-Tax will be deducted at source as stipulated under the provisions of Section 194-C of the Income Tax Act, from the payments to be made to the Producer.
- d) Any disputes arising out of the tender notice, process and finalization of this bid shall be subject to jurisdiction of the High Court of Bombay, Mumbai.
- e) The film maker will have to indemnify Films Division against any damages resulting from violation of any copyright or intellectual property right or any law in force for breach of condition that may form part of festival / screenings.
- f) Rushes to be given in DPX file on Hard Drive.
- g) Rough cut is to be given on DVD.
- h) Final Film in HD format in DPX file on Hard drive.
- i) Sound on DVD (International Track, R.R. Track & Music Pieces)
- j) Sound tracks including ambience sound, location sound etc as .wav files on Hard Drive.

(V. S. Nagarajan)
Director
For Director General