

By speed post

FILMS DIVISION

Ministry of Information & Broadcasting
Government of India



फिल्म प्रभाग
सूचना एवं प्रसारण मंत्रालय
भारत सरकार

No. D-16012/5/2017-S

Dated the 27th November, 2019

To,

Subject :- Disposal of Obsolete and unserviceable items kept in Basement and Ist Floor, Ist Phase Building , Films Division, Mumbai.
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Sir,

Director General, Films Division, Ministry of Information & Broadcasting, Government of India, Mumbai-400026 intends to invite quotation (bid) for **Disposal of Obsolete and unserviceable items kept in Basement and Ist Floor, Ist Phase Building , Films Division, Mumbai** on 'as is where is' basis.

2. All the condemned, obsolete material can be inspected by bidders from 27th November, 2019 upto 3rd December, 2019 between **11.00 A.M. to 4.00 P.M. (except Saturday, Sunday and Holiday)** in the office of Films Division, Ministry of Information and Broadcasting, Government of India, 24-Dr. Gopalrao Deshmukh Marg, Mumbai – 400 026.

3. The detailed list for disposal of condemned, obsolete and old furniture and material etc. may please be seen at **Annexure-I** respectively.

4. The bidders has to submit the bid (preferably without GST for the above mentioned goods/ articles or if the rates quoted by them included GST , they should have to specify the same in the Bid) on lot basis in sealed quotation (**Annexure-II**) addressed to the Director General Films Division, Ministry of Information & Broadcasting, Government of India, Mumbai-400026.

5. There should not be overwriting in the tenders and all correction in the rate should be attested by full signature by the Bidder. The department shall not be responsible for delay, loss or non receipt of tender.

6. The bidder should have PAN number and same must be indicated while submitting the Tender.

7. The bidder shall deposit 2% of total amount quoted as a Bid Security (Earnest Money) in the form of Pay Order or Fixed Deposit Receipt or Bank Guarantee drawn in favour of **Accounts Officer, Films Division, Mumbai**. The Bid Security will be returned to the Bidder within 30 days of the opening the tenders^{bid} or finalization of the bid whichever is earlier. The bid received without the Bid Security will not be considered.

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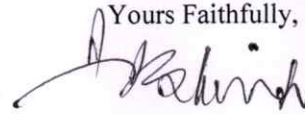
8. The successful bidder will have to pay **GST @ 18%**, in addition to his bid at the rate applicable (सफल बोलीदाता को लागू दर पर अपनी बोली के अलावा 18% जीएसटी का भुगतान करना होगा). The bid of the highest bidder for consolidated amount for all the items indicated at Annexure-II would be accepted. The highest bidder has to lift the material within seven days from the date of acceptance of the bid, failing which Bid Security (Earnest Money Deposit) will be forfeited by the Government.

9. The Original copy of the bid in **Annexure-II** should be enclosed in a double sealed cover, The inside cover should be sealed and the outer cover also sealed may be superscribed "**Tender for Disposal of Obsolete and unserviceable items kept in Basement and Ist Floor, Ist Phase Building, Films Division, Mumbai**" and should be addressed to the **Director General, Films Division, Ministry of Information & Broadcasting, Government of India, Mumbai-400026**.

10. The sealed bid addressed to **The Director General, Films Division, Mumbai** should be dropped in drop box kept in "General-II Section, 3rd Floor, Opp. Lift, Phase-I Building, 24-Dr.G. Deshmukh Marg, Mumbai-400 026 up to **1.00 p.m.** on 17th December, 2019. This Organization will not be responsible for the loss of bid or for delay in postal transit. Bidders are advised in their own interest to ensure that their offer reaches this office well before the closing date and time of the bid as the offers received after the closing date and time of the bid will not be considered. The bids will be opened on same day at **3.00 pm** in the presence of the bidders or their representatives who may be present.

11. The Director General, Films Division, Mumbai reserves the right to cancel/ reject any of the quotation/ tender with or without any reason.

Yours Faithfully,



(Ashok A. Shinde)

Assistant Administrative Officer
For Director General

फिल्म प्रभाग/FILMS DIVISION
सामान्य अनुभाग II / General Section II
4.15 27 NOV 2019 (17)
आवक, Receipt
हस्ताक्षर Signed by: 

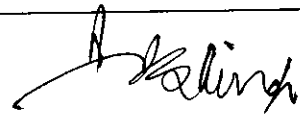
Format for Bid

The detail List of Obsolete and unserviceable material kept in Films Division, Mumbai.

Sr. No.	Particulars	Quantity
	LOT A	
1	Big Wooden Tripod with Arri Head No. 77001 with panning rod in one part	As is where is basis
2	Big Wooden Tripod with Arri Head No. 77001 with panning rod in one part	
3	Big Drum (To Carry Tripod)	
4	Empty Camera Box	
5	Raw Stock Carrying Drum	
6	Mini Tripod Carrying Drum	
7	Old Wires	
8	Battery Charger make Automatic Electrical No. 656	
9	16 Volt Cintronik Battery	
10	Arri 12 Volt Battery Charger No.1422 & No.1423	
11	Belt Battery Cover (Condemned)	
12	400 Feet Magazine No.1733/1710 & No. 736/2014	
13	500 Feet Magazine No. 13747/13747	
14	200 Feet Magazine No. 2127/7166	
15	35mm Cintronik Head	
16	Gear Motor	
17	Roll cord Still Camera No. 1355793	
18	Shoulder Pod	
19	Arri Charger	
20	Cintronik Charger	
21	Local Made Charger	
22	Action Battery Charger	
23	Arri ST Camera Motor No.299/ No. No Number	
24	Arri Servo Motor with Handle No. 6208 Motor No. 737 / No. 5259 Motor No. 714 No. 5033 Motor No. 883/ No. 229 Motor No. 533	
25	Slide Projector Make Leitz	
26	Zoom Lens Hood	
27	Big Metal Matt Box	
28	Zoom Lens Front caps	
29	ST Camera Bellow Sunshade	
30	16mm Camera Tripod Ring	
31	Cintronik Metal Triangle	
32	400 Feet Magazine Cover	
33	Gear Box	
34	Box Masks	
35	Mitchell Lens Mount	

Sr. No.	Particulars	Quantity
36	Counter Meter	As is where is basis
37	Cooke Speed Follow Focus Unit	
38	Neck Rod	
39	35mm Still Camera Magazine	
40	Charger	
41	Philips Transistor	
42	Solid State Stabilizer	
43	Xerox Machine RICOH	
44	Empty Tins small	
45	Big Aluminum Suitcase	
46	Camera Accessories	
47	Table Plywood	
48	Plastic Can Big Size	
49	Film Can Big Size	
50	Tripod	
51	Tin	
52	Old DVD Covers	
53	Wooden Chairs	
54	Sofa Chairs	
55	Revolving Chair	
56	Metal Ply	
57	Old Big Fan	
58	Plastic Box	
59	DVD Player	
60	AC old duct	
61	Big Size TV	
62	Typewriter	
63	Electronic Typewriter	
64	Metal Rod 1	
65	PCU	
66	UPS	
67	Leather Bags	

LOT B		
Sr. No.	Particulars	Quantity
68	Big Size Broken Table	As is where is basis
69	Big Size Sofa	
70	Broken Ply	
71	Broken Table	
72	Metal Chair	
73	Metal Cupboard	
74	Plastic Chair	
75	Ply Wooden	
76	Revolving Chair	
77	Sofa Chairs	
78	Table Broken	
79	Wooden Chair	
80	Wooden Cupboard	
81	Wooden Door	
82	Wooden Rack	
83	Wooden Table	
84	Locker	
85	Mini Divan with racks	
86	Metal Rack	
87	Broken Wooden Showcase	



(Ashok A. Shinde)
Assistant Administrative Officer
For Director General

Format for Bid

Name of the company/firm/Individual _____

PAN Number _____

GST Number (if available) _____

The detailed List of Scrap Material (Wooden and Metal) available in Films Division, Mumbai.

Sr. No.	Particulars	Quantity	Consolidated bid offered by the bidder without GST
	LOT A		
1	Big Wooden Tripod with Arri Head No. 77001 with panning rod in one part	As is where is basis	
2	Big Wooden Tripod with Arri Head No. 77001 with panning rod in one part		
3	Big Drum (To Carry Tripod)		
4	Empty Camera Box		
5	Raw Stock Carrying Drum		
6	Mini Tripod Carrying Drum		
7	Old Wires		
8	Battery Charger make Automatic Electrical No. 656		
9	16 Volt Cintronik Battery		
10	Arri 12 Volt Battery Charger No.1422 & No.1423		
11	Belt Battery Cover (Condemned)		
12	400 Feet Magazine No.1733/1710 & No. 736/2014		
13	500 Feet Magazine No. 13747/13747		
14	200 Feet Magazine No. 2127/7166		
15	35mm Cintronik Head		
16	Gear Motor		
17	Roll cord Still Camera No. 1355793		
18	Shoulder Pod		
19	Arri Charger		
20	Cintronik Charger		
21	Local Made Charger		
22	Action Battery Charger		
23	Arri ST Camera Motor No.299/ No. No Number		
24	Arri Servo Motor with Handle		
	No. 6208 Motor No. 737 / No. 5259 Motor No. 714		
	No. 5033 Motor No. 883/ No. 229 Motor No. 533		
25	Slide Projector Make Leitz		
26	Zoom Lens Hood		
27	Big Metal Matt Box		
28	Zoom Lens Front caps		
29	ST Camera Bellow Sunshade		
30	16mm Camera Tripod Ring		
31	Cintronik Metal Triangle		

Sr. No.	Particulars		Consolidated bid offered by the bidder without GST
32	400 Feet Magazine Cover		
33	Gear Box		
34	Box Masks		
35	Mitchell Lens Mount		
36	Counter Meter		
37	Cooke Speed Follow Focus Unit		
38	Neck Rod		
39	35mm Still Camera Magazine		
40	Charger		
41	Philips Transistor		
42	Solid State Stabilizer		
43	Xerox Machine RICOH		
44	Empty Tins small		
45	Big Aluminum Suitcase		
46	Camera Accessories		
47	Table Plywood		
48	Plastic Can Big Size		
49	Film Can Big Size		
50	Tripod		
51	Tin		
52	Old DVD Covers		
53	Wooden Chairs		
54	Sofa Chairs		
55	Revolving Chair		
56	Metal Ply		
57	Old Big Fan	As is Where is basis	
58	Plastic Box		
59	DVD Player		
60	AC old duct		
61	Big Size TV		
62	Typewriter		
63	Electronic Typewriter		
64	Metal Rod 1		
65	PCU		
66	UPS		
67	Leather Bags		

Sr. No.	Particulars	Quantity	Consolidated bid offered by the bidder without GST
LOT B			
68	Big Size Broken Table	As is where is basis	
69	Big Size Sofa		
70	Broken Ply		
71	Broken Table		
72	Metal Chair		
73	Metal Cupboard		
74	Plastic Chair		
75	Ply Wooden		
76	Revolving Chair		
77	Sofa Chairs		
78	Table Broken		
79	Wooden Chair		
80	Wooden Cupboard		
81	Wooden Door		
82	Wooden Rack		
83	Wooden Table		
84	Locker		
85	Mini Divan with racks		
86	Metal Rack		
87	Broken Wooden Showcase		

The 18% GST will be calculated on the rates quoted by you, if it is not shown separately 18% जीएसटी की गणना आपके द्वारा बताई गई दरों पर की जाएगी, यदि इसे अलग से नहीं दिखाया गया है !

Company Rubber Stamp/Seal
Of the firm/Company with date

Signature of authorized signatory